

# **TENDER DOCUMENT**

**P-08/2025**

## **PROVISIONING OF ELECTRICAL & NETWORKING ITEMS, FURNITURE AND RENOVATION SERVICES ON TURNKEY BASIS**

**March 2025**



**Online (e-bid) shall be submitted only at e-PAK Acquisition & Disposal System (EPADS), on**

**or before 1500 Hrs. 11th April 2025**

**e-Bid Opening 1530 Hrs. 11th April 2025**

In case of any query, please contact phone: (+92)9259353

Or Visit

**Admin &HR Department (Procurement Wing)**

Software Technology Park, 2nd Floor, Service Road (North), Sector I-9/3, Islamabad,

Email: at [procurement@pral.com.pk](mailto:procurement@pral.com.pk)

Website: [pral.com.pk](http://pral.com.pk)



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## 1) Invitation to Bid:

Pakistan Revenue Automation (Private) Limited (acronym – PRAL). PRAL is a private limited Company registered under section 32 of the companies ordinance, 1984 (XLVII of 1984). PRAL is working with federal and provincial tax and revenue agencies to provide wide variety of tax and revenue collection automation solutions, since its incorporation in June, 1994. Sealed bids/proposals are invited from bidders **For The Provisioning Of Electrical & Networking Items, Furniture & Fixture And Renovation Services On Turnkey Basis At PRAL Office Located At 2<sup>nd</sup> Floor, Plot # 266-B, Street # 9, Sector I-9/3, Islamabad.** All interested and eligible bidders are requested to go through the tender document and provide relevant required information and supporting documents mentioned in this document.

## 2) Instructions to Bidders:

The selection of a company/firm will be based on **the Quality and Cost Method**, through **Single Stage Two Envelope** bidding procedure. The Bidder is expected to examine all instruction forms, terms and Conditions of the bidding documents. Failure to furnish all information required by the bidding documents and/or to submit a bid not substantially responsive to the bidding documents will be at the bidder's risk, which may result in rejection of bid.

2.1 The bids must be sequentially numbered and include a table of contents.

2.2 The PDF copy of the technical and financial proposals/bids along with the bid security shall only be submitted online on EPADS, no hardcopy shall be entertained. All the pages of the bid must be sequentially numbered. The bidders are required to create a clear table of contents referencing the relevant page numbers and mark each supporting document with corresponding page numbers.

2.3. In the first instance, the "Technical bid/Proposal" shall be opened for technical evaluation and the "Financial Proposal" shall remain unopened in the system.

2.4. PRAL shall evaluate the Technical Proposal in a manner prescribed in section-8 given in the document, without reference to the price and condition PRAL shall reject any proposal which does not conform to specified requirements.

2.5 During the technical evaluation, no amendments in Technical Proposal shall be permitted.

2.6 After evaluation of the technical proposals, PRAL shall open the financial proposals of the technically responsive bids, publicly online at a time, date and venue announced and communicated to the bidders in advance, within the bid validity period.

2.7 The financial bids found technically non-responsive shall remain unopened in the system.

2.8 The Technical and Financial Proposal will be evaluated based on PRAL's evaluation criteria as provided in section-08 and 09 of this document.

2.9 The bid shall remain valid for the period of 120 days from the date of bid opening.

2.10 This document has different sections carrying information of eligibility, technical evaluation criteria, Scope of work and conditions of tender etc. to assist the potential bidders to develop their technical proposals.



- 2.11 Minimum passing marks are 70 in technical evaluation, along with a compulsion to obtain full marks in Serial # 3 & 4 of Annexure-D shall be considered as technically qualified.
- 2.12 PRAL reserves the rights to request submission of additional information from the bidders to clarify/further understand aspects of technical proposal, if required. PRAL also reserves the right to verify any information provided by the bidder.
- 2.13 PRAL has the right to visit business premises to verify the information shared in tender documents. Bidder presenting information intentionally incorrectly or fraudulently will be disqualified.
- 2.14 PRAL reserves the right to award or not to award the contract and the bidders who fail to submit complete relevant documents shall be disqualified. No bid shall be accepted in hard copy.
- 2.15. Bidders to ensure that their bid documents are submitted before the closing time and date of the tender else the system will not accept the bids after the closing time.
- 2.16. Questions about this bidding document can be made only in writing through Email: at [procurement@pral.com.pk](mailto:procurement@pral.com.pk) and must be asked on or before COB April 04, 2025.
- 2.17. Although adequate thought has been given in the drafting of this document, errors such as typos may occur for which PRAL will not be responsible.
- 2.18. Companies/Firms cannot apply by forming a consortium (both local or international firms/Companies).
- 2.19. The Procuring Agency, at its discretion, may extend "Deadline for Submission of Bids". In such case, all rights and obligations of the Procuring Agency and Bidders previously subject to the deadline shall thereafter be subject to the extended deadline.
- 2.20. In case the bid opening day falls on a public holiday, the next working day shall be considered as the opening day for the same.
- 2.21. In case, of any disruption observed on the day of bid opening due to any reason related to server/internet connectivity, the next working day shall be considered as the opening day for the same.
- 2.22. In case of any disruption/failure in submitting the bid on EPADS, PRAL shall not be held liable, since the EPADS is owned and operated by PPRA.
- 2.23. The bidder should be a registered supplier on the e-Pak Acquisition & Disposal System (EPADS) to participate in the subject tender. To register electronically suppliers can visit <https://eprocure.gov.pk/#/supplier/registration>
- 2.24. The bid should be signed, stamped and readable.
- 2.25. The scanned copy of the Bid Securities to be uploaded along with the online bid and the hardcopy of the bid securities and original copy of the Affidavit shall only be submitted at PRAL Office, Procurement Wing, Plot No.156, 2<sup>nd</sup> Floor, Software Technology Park, Service Road, North, Sector I-9/3, Islamabad on or before 3:00 PM 11<sup>th</sup> April 2025.
- 2.26. Alternate bidding proposals are not allowed, if a bidder submits more than one technical or financial proposal against the Tender, all proposals of that bidder shall be rejected.

### **3) Conditions for Eligibility:**

The bidders, fulfilling the following criteria, will be considered eligible for the bidding process.



- 3.1 Evidence of the bidding firm/company's registration/Incorporation is required (Copy of certificate of incorporation/company registration certificate is required).
- 3.2 Have National Tax Number (NTN) and GST/ PST (if applicable) in the name of Organization (Provide a copy of registration).
- 3.3 Should be active taxpayer on the date of submitting the bid. (Status report must be provided).
- 3.4 Affidavit on stamp paper, declaring that the bidding company/Firm is not blacklisted by any Telco/FMCG/autonomous body/government/semi government or any organization. (Affidavit on stamp paper original signed & stamped).

If bidder fails to provide above mentioned information using "Eligibility Criteria Checklist" (Annexure B), they shall be dis-qualified and declared ineligible from the bidding process and its technical evaluation will not be carried out.

#### 4) SCOPE OF THE WORK:

The following scope of work identifies the tasks and responsibilities that the qualifying Company/Firm shall deliver upon, by working closely with the Administration Department of PRAL:

| DETAILED SPECIFICATIONS |   |           |
|-------------------------|---|-----------|
| Sr #                    | Description   | Quantity  |
| A                       | <b>Provisioning of Furniture Fixture and Renovation work</b>  |           |
| 1                       | Providing and fixing of SPC Flooring Matt/ Semi Matt, Thickness 4MM according to specification and drawing. As shown in Picture 1.  | 6800 Sqft |
| 2                       | Supply & Installation of Gypsum False Ceiling tiles without frame at PRAL Head office as per the specifications mentioned below: <ol style="list-style-type: none"> <li>1. Size: 600x600 MM</li> <li>2. Thickness: 8mm</li> <li>3. Fire Resistance</li> <li>4. Water Resistance</li> <li>5. Highly Durable</li> <li>6. Thermal Resistance</li> </ol> Brand: Unite/Unique. Reference Picture 2 | 6800 Sqft |
| 3                       | Providing of White Emulsion Paint after wall putty (fine quality) with Labour Charges according to specification and drawing. (ICI, Berger or Equivalent). Reference Picture 3  | 9500 Sqft |
| 4                       | Supply & Installation of (10) full height Wooden, Glass & MDF Partition as per the specifications mentioned below:  | 9500 Sqft |



|    |  |           |
|----|--|-----------|
|    | <ul style="list-style-type: none"> <li>Each Partition/room will be of different sizes (Width x Depth x Height).</li> </ul> <p>Wooden should be of 2- ½ inch x 1- ¼ inches thickness</p> <p>Reference Picture 3 &amp; 11.</p>   |           |
| 5  | <p>Providing &amp; Fixing of 8MM Glass for Partitions (Ghani/Tariq or Equivalent), with Glass Frost. According to specification and drawing. Reference Picture 3.</p>  | 1150 Sqft |
| 6  | <p>Providing &amp; Fixing of 12 MM Glass Doors with MGT Machine according to specification and drawing</p>   | 210 Sqft  |
| 7  | <p>Providing &amp; Fixing of 12 MM Glass for Partitions (Ghani/Tariq), according to specification and drawing (as per Pic attached below)</p>  | 200 Sqft  |
| 8  | <p>Supply &amp; Installation of Straight-Line Workstations as per the specifications mentioned below:</p> <ul style="list-style-type: none"> <li>WorkStation made with (white color) melamine board (Top grade laminate boards) 25mm thickness, edges pasted with 2mm thickness pvc lipping along with Metal frame/legs of 18 gauge of size 2'' inch x 1'' inch with white color powder coating as per the design given below.</li> <li>Each workstation will be of size 2'6'' x 7' x 4' (Height x Length x Depth).</li> <li>Each table top will have a separator of 18mm thickness made of Navy-blue color MDF laminated sheet of size 1' x 8' (Height x Length).</li> <li>Each table will have one vertical metal rod from table top to false ceiling for wire management of gauge 18 of size 1''x 2'' with white powder coating and the length of rod will be (6'6'')</li> <li>Each table will have 04 Cable manager for power sockets usage.</li> <li>Each table will have 04 power sockets, below the table top for power sockets installation of size 3' (Length).</li> </ul> <p>Reference Picture 7 &amp; 8</p> | 20        |
| 09 | <p>Supply of Office Table/Desks with 01 side rack &amp; 01 moveable Mobile drawer as per specification mentioned below:</p> <ul style="list-style-type: none"> <li>Office Table of size 2'6''x 6'x 2'6'' (Width x Length x Height) with table Top of 1' inch thickness made of plain white lamination</li> </ul>   | 6 Nos     |



|    |   |           |
|----|---|-----------|
|    | <p>MDF sheet/board with 2 holes for wires management along with PVC edging.</p> <ul style="list-style-type: none"> <li>Sides/Supports of Table/desk will be of grey plain laminated MDF sheet/Board of 0.9" thickness.</li> <li>Side rack of size 3' x 1'.6" x 2'.6" (Length x Width x Height) with Top 1" thickness made of white plain lamination MDF Sheet/board with two (02) front sliding doors, sides and base will be of grey Laminated plain MDF board/sheet of 0.9" thickness.</li> </ul> <p>Moveable Mobile drawer of 3 drawers with one locked drawer of Plain white laminated MDF sheet/board of size 1'11" x 1'4" x 1'9" (Height x Width x Depth)</p> |           |
| 10 | Supply of Meeting Room Table 4ft x 12ft As per Shown in picture 10  | 1 No      |
| 11 | Providing and fixing Low Height Cabin 4ft highted wall 5ft x 8ft. Structure made of imported wood 2 ½ x 1 ¼ inches covered with 19MM MDF on both sides, Edges finished with lipping of Kail wood  | 15 No     |
| 12 | Meeting Room Chairs : High back revolving chairs of black color with breathable mesh back, adjustable headrest, adjustable lumbar support, tilt lock mechanism, PU coated Nylon Wheels, 5-star base. Reference Picture 9  | 12 No     |
| 13 | Visiting chairs Specification:<br>The S- Shape bracket design according to the contour of human spine for optimum lumber support and for proper seating posture.<br>Guaranteed PU Molty-Excel Foam Seat & Backrest. upholstery-Fabric, Black Powder Coated Pipe Frame. Reference Picture 9  | 25 No     |
| 14 | Revolving Officer Chairs : High back revolving chairs of black color with breathable mesh back with headrest & lumbar support, tilt lock mechanism, PU coated Nylon Wheels, 5-star base. Reference Picture 9  | 70 No     |
| 15 | Providing and fixing filling cabinets according to specification and drawing. Picture # 13  | 2000 Sqft |
| 16 | Supply & Installation of Rollup Shades/Blinds of Imported Fabric (China or Equivalent) as per the specifications mentioned below:<br><br>1. High quality Rollup Shades/Blinds with imported Fabric (China or equivalent)  | Nos 22    |



|          |   |              |
|----------|---|--------------|
|          | 2. Size of Blind will be Width 8 feet & length will be 5 feet<br>(Reference picture is attached in Picture # 6)   |              |
| 17       | Providing and fixing Ceiling Fans 600mmx600mm according to specification and drawing. Pak Fan, GFC Fan or Equivalent  | Nos 30       |
| 18       | Providing and fixing Philips, Osaka or Equivalent Ceiling Light 600mmx600mm according to specification and drawing.   | Nos 75       |
| 19       | Provision of round stainless steel planter. High in quality, rustproof, Silver color. Clean finish. Complete in all respect. (Standard Size, Sample to be approved by client) Picture # 12  | 30           |
| 20       | Providing and fixing DUMPA False Ceiling 600MMx600MM according to drawing, design and specification for Power Room  | Sft 208      |
| 21       | Hanging Greenery 6x4 as per Picture # 14  | Nos 10       |
| 22       | Table for Cafeteria (with SS Base), Cafeteria Table Size 2'x3' Surface material 25 mm (1 inch) thick compressed wood melamine Laminated (HPM) sheets Edges protected with 2mm Thick Acrylic/Abs edging with SS Base. Color: Wooden  | 5            |
| 23       | Cafe Chair Color (as per Choice) Stackable Specification: Size: 30 W   20 D   40 H (Inches) Material: Seat and back in High Quality Plastic or wooden   | 20           |
| <b>B</b> | <b>RENOVATION OF WASHROOMS</b>  |              |
| 1        | Supply & <b>construction</b> (06x4) of New washroom with all standard accessories (Mixture, Muslim shower, vinyl Flooring, Master Tiles or Equivalent, Vanity Porta or equivalent, Commode Porta or equivalent, Taps Faisal, Master, Porta or equivalent, Lighting, Instant Geyser fitting, Mirror, Masonry, plumber and Paint work) walls tiles up to the roof.  | Nos 02       |
| 2        | Supply and fix casted grating, chromium plated, 150mm x 150mm<br>Supply and fix Towel rail, chromium plated, single rod, any pattern shape and size, Pak made, with plugs screws etc., fixed to concrete, brick, stone or wood work<br>Supply and fix UPVC Soil and waste pipe complete with plain end and solvent cement joint as specified<br>Supply & Fixation of PPR Pipe (poly propylene random) with all fittings i.e. socket bend tee elbow where required<br>25, 32, 40mm PPR Pipes for external work including special | 02 washrooms |





|          |  |           |
|----------|--|-----------|
| 3        | Supply and fix water closet apparatus (Porta/Master/Faisal) European pattern, complete (Coupled Set) comprising closet, 13 liters flushing cistern glazed in light color seat cover complete set (IFO Pattern or equivalent width not less than 380mm) fixed to concrete brick stone or wood work best quality | Nos 08    |
| 4        | Supply and fix Double Bib Cock (Porta/Master/Faisal)   | Nos 08    |
| 5        | Supply and fix Muslim Shower (Porta/Master/Faisal)   | Nos 08    |
| 6        | Supply and fix Tee Stop Cock (Porta/Master/Faisal)   | Nos 08    |
| 7        | Supply and fix Toilet paper holder any shape, pattern and size, Pak Made, complete with plugs and screws etc., fixed to concrete, brick, stone or wood work  | Nos 08    |
| 8        | Supply and fix soap/sponge tray any shape, pattern and size, Pak Made, complete with plugs and screws etc., fixed to concrete, brick, stone or wood work   | Nos 08    |
| 9        | Supply & Installation of water Geyser complete in all aspect 60 liters capacity (Super Asia, Canon)  | Nos 02    |
| <b>C</b> | <b>KITCHEN FITTING/FIXTURES</b>  |           |
| 1        | Providing and fixing of Kitchen counter with sink 4x4, kitchen cabinets and counter marble 6x2 and complete in all respect   | Job 01    |
| 2        | MASONRY: Providing and laying 4.5" thick block masonry using machine made solid block, laid in mortar 1:6 with curing racking out the joints also using expended Metal at every corner, complete in all respect  | 26Sqft    |
| 3        | PLASTER: 1/2" plaster on existing walls and ceiling, as and where required   | 26Sqft    |
| 4        | S/F Kitchen Sink i/c Mixer and Wall Cabinet etc complete   | 30Sqft    |
| <b>D</b> | <b>ELECTRICAL WORKS</b>  |           |
| 1        | 13 AMP Clipsal two gunge socket with back box for work stations (Size 6x6)   | Pieces 90 |
| 2        | 13 AMP Clipsal single gunge socket with back box for work stations (Size 3x3)  | Pieces 90 |



|    |   |           |
|----|---|-----------|
| 3  | Pakistan cable 7/29 (2.5 mm) Red  | Roll 09   |
| 4  | Pakistan cable 7/29 (2.5 mm) Yellow   | Roll 09   |
| 5  | Pakistan cable 7/29 (2.5 mm) Blue   | Roll 09   |
| 6  | Pakistan cable 7/29 (2.5 mm) Black for neutral  | Roll 09   |
| 7  | Pakistan cable 7/29 (2.5 mm) Green for Earth  | Roll 09   |
| 8  | Pakistan Cable 4-Core 25 mm for UPS and Raw power distribution DBs  | Meter 150 |
| 9  | Pakistan Cable Single-Core 10 mm for Earth  | Meter 150 |
| 10 | <p>Supply, install and connect the following Wall mounted DB's 2x2 feet of 16 SWG sheet with 20% space for future requirement with MCB and CB (of Schneider/Terasaki/ABB) and all mounting accessories. UPS distribution boards concealed type or to be installed on wall, made of 16 SWG</p> <p>M.S. sheet degreased and derusted, zinc phosphated, finished with electro ststic powder coating of 15 micron thickness sheet with hinged door, handle, catcher, earthing bar and neutral link with necessary holes, nuts, bolts, washers, earthing of DB door with buried copper internal wiring , PVC cable glands for incoming and outgoing wires/cables, earthing bar with terminals designation label engraved on plastic sheet of appropriate size to be pasted on the front side of DB, 3-Phase indication lamps of color red, yellow, blue (LED Type) moulded case circuit breaker with overload and short circuit protection (MCCB) to be installed on the incoming side, Ics not less than 10 KA , and for miniature circuit breakers Icu 10 KA,</p> <ul style="list-style-type: none"> <li>· Schneider 100 AMP 4-Pole MCCB (10 KA Rating ) both thermal and magnetic adjustable setting- 1 Breaker.</li> <li>· Schneider 1-Pole 10 AMP MCB – 20 Breakers</li> <li>· Schneider 1-Pole 16 AMP MCB -10 Breakers</li> <li>· 3-Phase indication lights</li> </ul> <p>1-Digital Voltmeter +Voltmeter selector switch</p> | No 02     |
| 11 | Schneider 100 AMP 4-Pole MCCB (10 KA Rating) both thermal and magnetic adjustable setting- 1 Breaker for existing DBs   | No 02     |



|    |  |                     |
|----|--|---------------------|
| 12 | Schneider 1-Pole 16 AMP MCB for existing DBs   | Breakers<br>20      |
| 13 | Schneider 1-Pole 20 AMP MCB for existing DBs   | Breakers<br>20      |
| 14 | Supply, install and connect the following Cable tray for power, SITC of 1.6 mm thick GI Perforated type cable Trays of cable tray shall be fixed to the ceiling/ with roof top suitable size of GI clamp, appropriate dia threaded rod & thick GI slotted 'C' channel Patti OR suitable size of MS angle support (MS support to be painted with two coats of red oxide & two coats of enamelled paint). (Tray Size Width 09-inch x Hight 4 inch) | 420Rft              |
| 15 | Supply, install and connect the following Cable tray for Network, SITC of 1.6 mm thick GI Perforated type cable Trays of cable tray shall be fixed to the ceiling/ roof top with suitable size of GI clamp, appropriate dia threaded rod, thick GI slotted 'C' channel Patti OR suitable size of MS angle support (MS support to be painted with two coats of red oxide & two coats of enameled paint). (Tray Size Width 09-inch x Hight 4 inch) | 420Rft              |
| 16 | DURA Cable Ducts 25x25 Color White   | 4 Dozen             |
| 17 | DURA Cable Ducts 25x16 Color White   | 4 Dozen             |
| 18 | DURA Cable Ducts 40x40 Color White   | 4 Dozen             |
| 19 | PVC Flexible pipe size ½ inch White  | 15 Meter            |
| 20 | PVC Flexible pipe size 1-inch White  | 15 Meter            |
| 21 | PVC Flexible pipe size 1- ½ inch White   | 15 Meter            |
| 22 | PVC Flexible pipe size 2 inch White  | 05 Meter            |
| 23 | Osaka tape, Red, Yellow, Blue, black Each  | 24 pieces<br>each   |
| 24 | Rawal bolt 10 mm,  | 10 x Rawal<br>Bolts |
| 25 | Rawal Plug   | 50-Packet           |



|          |  |            |
|----------|--|------------|
| 26       | Gypsin Screw ½"-Inch   | 10-Boxes   |
| 27       | Gypsin Screw 1"-Inch   | 10-Boxes   |
| 28       | Gypsin Screw 1.½ "-Inch  | 10-Boxes   |
| 29       | RJ45 Connectors with jackets   | 06 Boxes   |
| 30       | Cable Tie 8 "Inch  | 10-Packet  |
| 31       | Cable Tie 12 "Inch   | 10-Packet  |
| 32       | Hacksaw Blade  | 6          |
| 33       | Permanent Marker (Black)   | 2          |
| 34       | Paper Tape for labeling  | 2          |
| 35       | Knife cutter   | 2          |
| 36       | Exhaust Fans   | 2          |
| <b>E</b> | <b>Network Items Required</b>  |            |
| 1        | Ethernet cat-6 solid insulated copper cable (Brand: <b>Schneider/ Corning</b> )  | 9-Roll     |
| 2        | For Network Points 1 Gang Shuttered Cat 6 Data Outlet Clipsal/ Corning 3x3 along with backbox & face plate(Brand: Clipsal) | 50 Pieces  |
| 3        | For Network Points 2 Gang Shuttered Cat 6 Data Outlet Clipsal/ Corning 3x3 along with backbox & face plate(Brand: Clipsal) | 50 Pieces  |
| 4        | Clipsal / Corning CAT-6 I/O's for RJ45 Connector (Brand: Clipsal/ Corning )  | 180 Pieces |
| 5        | Rj 45 Connector with Jacket  | 02 Boxes   |
| 6        | Patch card cat 6 1 Meter length  | 70 pieces  |
| 7        | 4U Network Rack with cooling fan along with cable management.  | 2          |
| <b>F</b> | <b>FIRE EXTINGUISHERS</b>  |            |
| 1        | Supply and fixing of Fire Extinguisher Cylinders 6Kg (8 DCP, 8 CO2)  | 16 Nos     |
| <b>G</b> | <b>Access Code Entry System</b>  |            |
| 1        | Access code entry locks as per the direction of the client   | Nos        |



|          |  |        |
|----------|--|--------|
| 2        | Access code Entry software                               | Nos    |
| <b>G</b> | <b>LEDs (With Accessories)</b>                           |        |
| 1        | Provision & fixing of 43" LCD TV (Samsung or equivalent) | 06 Nos |
| 2        | Provision & fixing of 55" LCD TV (Samsung or equivalent) | 06 Nos |
| 3        | Steel Planters   | 30     |



**Picture 1**



**Picture 2**



**Picture 3**



**Picture 4**



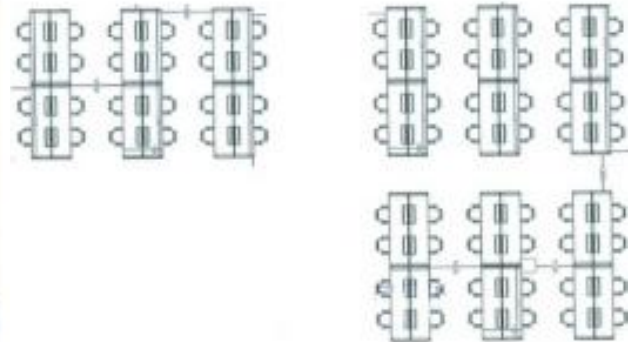
**Picture 5**



**Picture 6**



**Picture 8**



**Picture 7**

**For workstations**



**Visitor Chairs**



**Meeting room chair**

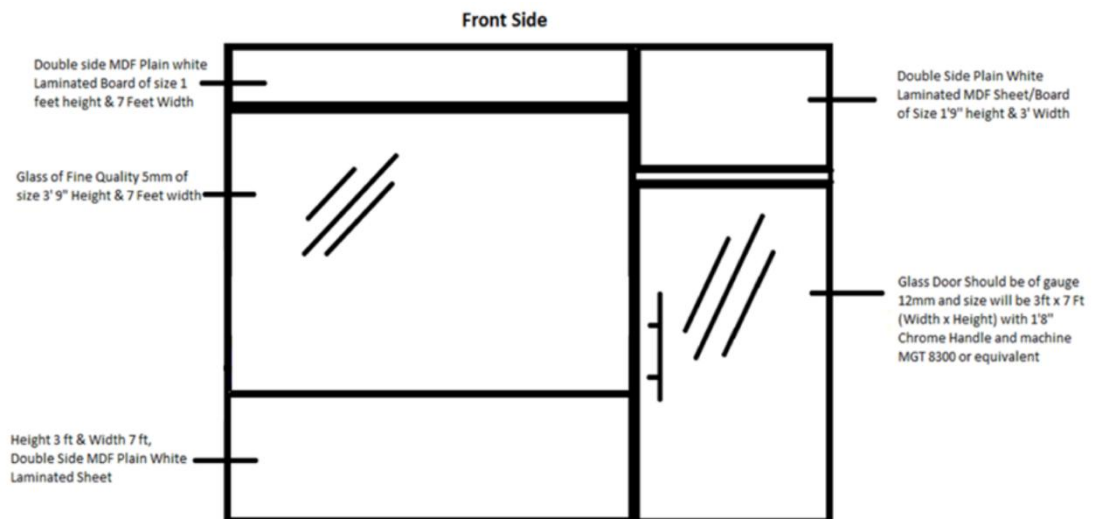


**Picture 9**





**Picture 10**



**Picture # 11**



**Picture #12**



**Picture # 13**



**Picture #14**

## **5) General or Special Conditions of Tender**

The successful bidder shall agree to the following terms to provide Goods & Services to PRAL:

- 5.1 All documents and information received by PRAL from bidders will be treated in strictest confidence and Documents submitted to PRAL will not be returned.
- 5.2 The Bidders must submit bids for all items and services listed in the Scope of Work/BOQ; partial bidding is not permitted. The contract will be awarded on a turnkey basis to the bidder with the lowest technically evaluated bid on an overall basis.
- 5.3 All expenses related to participation in this bidding document shall be borne by the bidder.
- 5.4 Once the technical bids are opened on EPADS (Electronic Procurement and Disposal System), PRAL may require bidders to submit a hard copy of the technical bid already submitted electronically. However, bidders must ensure that the hard copy exactly matches the electronic version to avoid any discrepancies that could lead to disqualification.

## **6) Form of Contract**

- 6.1 The successful bidder shall sign and execute the standard contract of PRAL including any general conditions on the terms and conditions specified therein. Any amendment to the standard contract shall be made with mutual consent of both parties.
- 6.2 Successful bidder will sign a contract and will provide the Goods & Services as per the timelines specified in the tender documents after issuance of the Purchase/Service Order.
- 6.3 The duration of the contract shall be 1 year, the provided Goods/Services shall have at least 01-year warranty.
- 6.4 PRAL may cancel the contract based on unsatisfactory performance by the bidder, by giving a one (01) month notice.
- 6.5 In case of any dispute regarding Goods/Services the decision of the PRAL shall be final & binding.



- 6.6 The competent authority may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. PRAL shall upon request communicate to any bidder, the grounds for its rejection of all bids or proposals but shall not be required to justify those grounds.
- 6.7 All taxes will be deducted in accordance with the applicable laws.
- 6.8 The bid shall remain valid for the period of 120 days from the date of bid opening.
- 6.9 In case the selected bidder fails to deliver the Goods/Services as per the agreed timelines, bank guarantee of the bidder will be forfeited, and the contract may be terminated.
- 6.10. **The successful bidder must obtain approval for item samples from the PRAL Admin Department before delivery or installation to ensure the quality of the items or services.**

#### **7) Delivery Timelines**

Timelines for the delivery of said Goods & Services is 4-6 weeks.

#### **8) Technical Evaluation Criteria**

This document is governed by the procedure approved by PRAL management. The technical proposal of eligible organizations will be evaluated against the requirements specified in the "Annexure-D".

#### **9) Financial Evaluation Criteria**

The financial proposals of only eligible & technically responsive bidders, will be opened in the presence of all the bidders participated in the tender. All bids shall be opened by the evaluation committee publicly online in the presence of the bidders or their representatives who may choose to be present, at the time and place announced prior to the bidding. Chairperson or member of the evaluation committee shall read aloud the unit price as well as the bid amount if any and shall record the minutes of the bid opening. All bidders shall sign an attendance sheet at the time of bid opening. The Bidders must submit bid for all items and services listed in the Scope of Work/BOQ; partial bidding is not permitted. The contract will be awarded on a turnkey basis to the bidder with the lowest technically evaluated bid on an overall basis.



Please provide information regarding Financials in **Annexure – F**”.

#### **10) Performance Security**

- a) The successful bidder will be required to furnish performance securities/guarantees for the amounts equivalent to 10% of the total award value of the Contract, in the form of bank guarantee or a Pay Orders, issued by a scheduled bank operating in Pakistan acceptable to PRAL, within ten working days from the receipt of notice of successful bidder or the time as may be extended by PRAL. If the successful bidder fails to deposit performance guarantees within the time stated above, PRAL retains the right to cancel the notice for award of agreement and the bid security shall be forfeited.
- b) The performance guarantee/security will be returned after completion of the Contract.
- c) In case the bidder fails to provide the Performance Guarantee, 10% of the total payment shall be retained by PRAL, till completion of the Contract.

#### **11) Submission of Bids (Technical and Financial Proposal): -**

The complete bid containing the Technical and Financial proposals along with Bid Security shall only be submitted online in PDF format on EPADS, no hardcopy shall be entertained. Only the bid security and original copy of the Affidavit shall be submitted in hard copy at the given address in the bidding document on or before 3:00 PM 11<sup>th</sup> April 2025. Technical proposals will be opened online on the same day i.e., 3:30 PM 11<sup>th</sup> April 2025 at PRAL Head Office Islamabad in the presence of bidder’s representatives who wish to attend it. The bidder who fails to submit the hardcopy of bid security on or before the closing date & time on the given address shall be disqualified from the bidding process. The Bid Security of the disqualified bidders will be returned after awarding the business to the successful bidder.

##### **11.1 Bid Security**

Bid Security amounting to rupees 600,000 /-PKR in the form of pay order or demand draft favoring Pakistan Revenue Automation Pvt Ltd shall be submitted along with the financial bid. The Bid Security should be valid for a period not less than 6 months.

- a. Any bid not secured by “Bid Security” shall be considered as rejected.
- b. if “Bid Security” is found less than Rs. 600,000/-, the bid shall be considered as rejected at any stage.



**Cover Letter for the Submission of Technical Proposal**

A cover letter as specified in **Annexure I** shall be submitted with the proposal.

Note: Please provide the required Information/Response to all Annexure mentioned in this document and mark them while submitting the bid.



Annexures

**Annex – A (Organization Information)**

| Organization Information |   |                            |
|--------------------------|---|----------------------------|
| S #                      | Required Information  | Response                   |
| 1                        | Legal name of the organization  |                            |
| 2                        | Year of Registration / Establishment of the Organization  |                            |
| 3                        | National Tax Number   |                            |
| 4                        | General / Punjab Sales Tax Number   |                            |
| 5                        | What is the legal status of your organization? Tick the relevant box (one box only). (Attach Copy/Copies of Registration Certificate/s) | Public Sector Organization |
|                          |   | Section 42 Company         |
|                          |   | Public Ltd. Company        |
|                          |   | Private Ltd. Company       |
|                          |   | Private Partnership Firm   |
|                          | Other   |                            |
| 6                        | Name and designation of 'Head of Organization'  |                            |
|                          | Mobile:   |                            |
|                          | Phone/s:  |                            |
|                          | Email:  |                            |
| 7                        | Name and designation of 'Contact Person':   |                            |
|                          | Phone/s:  |                            |
|                          | Mobile:   |                            |
|                          | Email:  |                            |
| 8                        | Address of organization   |                            |



### Annex – B (Eligibility Criteria Check List)

| Eligibility Check List |   |   |   |                          |
|------------------------|---|---|---|--------------------------|
| Sr. No.                | Eligibility Criteria Details  | Evidence/Proof Required                                   | Attached Supporting Documents/Proof and mark Yes/No |                          |
|                        |   |   | Yes   | No                       |
| 1                      | Evidence of the bidding firm/company's registration/incorporation   | Copy of certificate of incorporation/company registration | <input type="checkbox"/>                            | <input type="checkbox"/> |
| 2                      | Provide National Tax Number (NTN) and GST/ PST, (if applicable) in the name of Organization   | Copy of registration                                      | <input type="checkbox"/>                            | <input type="checkbox"/> |
| 3                      | Should be active taxpayer on the date of submitting the bid.  | Status report must be provided                            | <input type="checkbox"/>                            | <input type="checkbox"/> |
| 4                      | Affidavit on stamp paper, declaring that company is not blacklisted by any Telco/FMCG/autonomous body/government/semi government or any organization. | Affidavit on stamp paper original signed & stamped        | <input type="checkbox"/>                            | <input type="checkbox"/> |

**\* Bidders must clearly mention the page numbers of the supporting documents provided to qualify for technical evaluation. Failure to mention the relevant page numbers will result in disqualification.**

### Annex – C (Relevant Experience)

| Relevant Experience |   |  |
|---------------------|---|--|
| Sr. #               | Required Information of the Clients   | Response   |
|                     |   | (Please provide exact information with Clients organization name, location/s and duration)<br><br>Provide data in sequence given below and also attached copies of purchase orders / agreements accordingly. |
| 1                   | Details of the Clients to whom Similar nature of Goods/Renovation Services are provided on turnkey basis. |  |



|  |  |      |
|--|--|------|
|  | Name of Clients Organization(s) along with the following details:<br><br>I. Company Name<br>II. Addresses, email address, Phone #, website<br>III. Contact person<br>IV. Start and end dates of Services (For example – Jan 2009 to July 2021) | i.   |
|  |  | ii.  |
|  |  | iii. |





## Annex – D (Technical Evaluation Criteria)

| TECHNICAL EVALUATION CRITERIA |   |              |                |   |
|-------------------------------|---|--------------|----------------|---|
| Sr #                          | Descriptions  | Total Points | Scoring Points | Remarks<br><br>(Attachment of relevant evidence with reference page number of bid in each case is mandatory. In case of non-compliance no mark will be awarded)   |
| <b>1</b>                      | <b>Client Portfolio</b>   | <b>15</b>    |                |   |
|                               | Provided Similar nature of Goods/Renovation Services on turnkey basis to more than 08 local/international/multinational clients including public sector or private sector organizations:  |              | <b>15</b>      | <b>Documentary proof:</b><br>(Purchase/Service order/ copies of contract with contract details of clients should be furnished.<br>*Multiple projects with same client will be counted as one. (Please mention reference page numbers of bid for technical evaluation scoring against client portfolio)    |
|                               | Provided Similar nature of Goods/ Renovation Services on turnkey basis to more than 05 but less than or equal to 08 local/international/multinational clients including public sector or private sector organizations:  |              | <b>10</b>      |   |
|                               | Provided Similar nature of Goods/ Renovation Services on turnkey basis to more than 03 but less than or equal to 05 local/international/multinational clients including public sector or private sector organizations:  |              | <b>05</b>      |   |
| <b>2</b>                      | <b>Relevant Experience</b>  | <b>15</b>    |                |   |
|                               | Experience of more than or equal to 08 years for providing similar nature of Goods/ Renovation Services on turnkey basis to local or international or multinational clients i.e. (Telco/FMCG/autonomous body/government/semi government or any organization)                        |              | <b>15</b>      | <b>Documentary proof:</b><br>(Purchase/Service order/ copies of contract with contract details of clients should be furnished.<br>*Multiple projects with same client will be counted as one. Please mention reference page numbers of bid for technical evaluation scoring against relevant experience). |
|                               | Experience of less than 08 years but more than or equal to 06 years for providing similar nature of Goods/ Renovation Services on turnkey basis to local or international or multinational clients i.e. (Telco/FMCG/autonomous body/government/semi government or any organization) |              | <b>10</b>      |   |
|                               | Experience of less than 06 years but more than or equal to 04 years for providing similar nature of Goods/Renovation Services on turnkey basis to local or international or multinational clients i.e. (Telco/FMCG/autonomous body/government/semi government or any organization)  |              | <b>05</b>      |   |



|   |   |            |           |  |
|---|---|------------|-----------|--|
| <b>3</b>                                | <b>Compliance to the Specifications mentioned in the bidding document</b>   | <b>25</b>  |           |  |
|   | Compliance to the Specifications mentioned in the Scope of Work   |            | <b>25</b> | A Confirmation on company's letterhead is required. Please mention reference page number of bid for technical evaluation scoring against compliance to specifications).  |
| <b>4</b>                                | <b>Compliance to the delivery timelines for the Provisioning of Goods/Services</b>                                    | <b>25</b>  |           |  |
|   | The Delivery Timeline for the Provisioning of Goods & Services mentioned in the scope of work is 4-6 weeks.           |            | <b>25</b> | Confirmation on the company's letterhead is required. Please mention reference page number of bid for technical evaluation scoring against compliance to the delivery timelines.                               |
| <b>5</b>                                | <b>Financial Turnover</b>   | <b>20</b>  |           |  |
|   | Annual turnover /revenue of the company is greater than or equal to 20 million (PKRs)                                 |            | <b>20</b> | Documentary proof required (tax returns or financial audited report for the year 2023-2024 or latest) Please mention reference page number of bid for technical evaluation scoring against Financial Turnover. |
|   | Annual turnover /revenue of the company is less than 20 million (PKRs) but greater than or equal to 15 million (PKRs) |            | <b>15</b> |  |
|   | Annual turnover /revenue of the company is less than 15 million (PKRs) but greater than or equal to 10 million (PKRs) |            | <b>10</b> |  |
| <b>Total Technical Evaluation Score</b> |   | <b>100</b> |           |  |

**\* Bidders must clearly mention the page numbers of the supporting documents provided for technical qualification scoring. Failure to mention the relevant page numbers will result in no marks being awarded.**



**Annex – E (Key Management Staff of the Company)**

Please attach CVs for your Key Management Staff

| <b>Key Management Staff of Company</b> |                                 |                    |                      |                          |                                   |
|--|---------------------------------|--------------------|----------------------|--------------------------|-----------------------------------|
| <b>Sr #</b>                            | <b>Name of Management Staff</b> | <b>Designation</b> | <b>Qualification</b> | <b>Area of Expertise</b> | <b>Number of years in company</b> |
|  |                                 |                    |                      |                          |                                   |
|  |                                 |                    |                      |                          |                                   |
|  |                                 |                    |                      |                          |                                   |



## Annex – F (Financial Proposal)

### Financial Proposal Format

| DETAILED SPECIFICATIONS |  |           |   |   |
|-------------------------|--|-----------|---|---|
| Sr #                    | Description  | Quantity  | Unit Price in PKR (Inclusive of all applicable taxes) | Total Cost in PKR (Inclusive of all applicable taxes) |
| A                       | <b>Provisioning of Furniture Fixture and Renovation work</b>   |           |   |   |
| 1                       | Providing and fixing of SPC Flooring Matt/ Semi Matt, Thickness 4MM according to specification and drawing. As shown in Picture 1.   | 6800 Sqft |   |   |
| 2                       | Supply & Installation of Gypsum False Ceiling tiles without frame at PRAL Head office as per the specifications mentioned below:<br><br>7. Size: 600x600 MM<br>8. Thickness: 8mm<br>9. Fire Resistance<br>10. Water Resistance<br>11. Highly Durable<br>12. Thermal Resistance<br><br>Brand: Unite/Unique. Reference Picture 2 | 6800 Sqft |   |   |
| 3                       | Providing of White Emulsion Paint with Labour Charges according to specification and drawing. (ICI, Berger or Equivalent). Reference Picture 3   | 9500 Sqft |   |   |
| 4                       | Supply & Installation of (10) full height Wooden, Glass & MDF Partition as per the specifications mentioned below:   | 9500 Sqft |   |   |



|   |  |           |  |  |
|---|--|-----------|--|--|
|   | <ul style="list-style-type: none"> <li>Each Partition/room will be of different sizes (Width x Depth x Height).</li> </ul> <p>Wooden should be of 2- ½ inch x 1- ¼ inches thickness</p> <p>Reference Picture 3 &amp; 11.</p>   |           |  |  |
| 5 | <p>Providing &amp; Fixing of 8MM Glass for Partitions (Ghani/Tariq or Equivalent), with Glass Frost. According to specification and drawing. Reference Picture 3.</p>  | 1150 Sqft |  |  |
| 6 | <p>Providing &amp; Fixing of 12 MM Glass Doors with MGT Machine according to specification and drawing</p>   | 210 Sqft  |  |  |
| 7 | <p>Providing &amp; Fixing of 12 MM Glass for Partitions, according to specification and drawing (as per Pic attached below)</p>  | 200 Sqft  |  |  |
| 8 | <p>Supply &amp; Installation of Straight-Line Workstations as per the specifications mentioned below:</p> <ul style="list-style-type: none"> <li>WorkStation made with (white color) melamine board (Top grade laminate boards) 25mm thickness, edges pasted with 2mm thickness pvc lipping along with Metal frame/legs of 18 gauge of size 2'' inch x 1'' inch with white color powder coating as per the design given below.</li> <li>Each workstation will be of size 2'6'' x 7' x 4' (Height x Length x Depth).</li> <li>Each table top will have a separator of 18mm thickness made of Navy-blue color MDF laminated sheet of size 1' x 8' (Height x Length).</li> <li>Each table will have one vertical metal rod from table top to false</li> </ul> | 20        |  |  |



|    |  |       |  |  |
|----|--|-------|--|--|
|    | <p>ceiling for wire management of gauge 18 of size 1''x 2'' with white powder coating and the length of rod will be (6'6'')</p> <ul style="list-style-type: none"> <li>• Each table will have 04 Cable manager for power sockets usage.</li> <li>• Each table will have 04 power sockets, below the table top for power sockets installation of size 3' (Length).</li> </ul> <p>Reference Picture 7 &amp; 8</p>  |       |  |  |
| 09 | <p>Supply of Office Table/Desks with 01 side rack &amp; 01 moveable Mobile drawer as per specification mentioned below:</p> <ul style="list-style-type: none"> <li>• Office Table of size 2'6''x 6'x 2'6'' (Width x Length x Height) with table Top of 1' inch thickness made of plain white lamination MDF sheet/board with 2 holes for wires management along with PVC edging.</li> <li>• Sides/Supports of Table/desk will be of grey plain laminated MDF sheet/Board of 0.9'' thickness.</li> <li>• Side rack of size 3' x 1'.6'' x 2'.6'' (Length x Width x Height) with Top 1'' thickness made of white plain lamination MDF Sheet/board with two (02) front sliding doors, sides and base will be of grey Laminated plain MDF board/sheet of 0.9'' thickness.</li> </ul> <p>Moveable Mobile drawer of 3 drawers with one locked drawer of Plain white laminated MDF sheet/board of size 1'11'' x 1'4'' x 1'9'' (Height x Width x Depth)</p> | 6 Nos |  |  |



|    |   |           |  |  |
|----|---|-----------|--|--|
| 10 | Supply of Meeting Room Table 4ft x 12ft As per Shown in picture 10  | 1 No      |  |  |
| 11 | Providing and fixing Low Height Cabin 4ft highed wall 5ft x 8ft. Structure made of imported wood 2 ½ x 1 ¼ inches covered with 19MM MDF on both sides, Edges finished with lipping of Kail wood   | 15 No     |  |  |
| 12 | Meeting Room Chairs : High back revolving chairs of black color with breathable mesh back, adjustable headrest, adjustable lumbar support, tilt lock mechanism, PU coated Nylon Wheels, 5-star base . Reference Picture 9   | 12 No     |  |  |
| 13 | Visiting chairs Specification:<br>The S- Shape bracket design according to the contour of human spine for optimum lumber support and for proper seating posture. Guaranteed PU Molty-Excel Foam Seat & Backrest. upholstery-Fabric, Black Powder Coated Pipe Frame. Reference Picture 9 | 25 No     |  |  |
| 14 | Revolving Officer Chairs : High back revolving chairs of black color with breathable mesh back with headrest & lumbar support, tilt lock mechanism, PU coated Nylon Wheels, 5-star base. Reference Picture 9  | 70 No     |  |  |
| 15 | Providing and fixing filling cabinets according to specification and drawing.   | 2000 Sqft |  |  |
| 16 | Supply & Installation of Rollup Shades/Blinds of Imported Fabric (China or Equivalent) as per the specifications mentioned below:<br><br>3. High quality Rollup Shades/Blinds with imported Fabric (China or equivalent)  | Nos 22    |  |  |



|          |   |         |  |  |
|----------|---|---------|--|--|
|          | 4. Size of Blind will be Width 8 feet & length will be 5 feet<br><br>(Reference picture is attached in Picture # 6)   |         |  |  |
| 17       | Providing and fixing Ceiling Fans 600mmx600mm according to specification and drawing. Philips or Equivalent   | Nos 30  |  |  |
| 18       | Providing and fixing Philips or Equivalent Ceiling Light 600mmx600mm according to specification and drawing.  | Nos 75  |  |  |
| 19       | Steel Planters  | 30      |  |  |
| 20       | Hanging Greenery 6x4 as per Picture # 14  | Nos 10  |  |  |
| 21       | Providing and fixing DUMPA False Ceiling 600MMx600MM according to drawing, design and specification for Power Room  | Sft 208 |  |  |
| 22       | Table for Cafeteria (with SS Base), Cafeteria Table Size 2'x3' Surface material 25 mm (1 inch) thick compressed wood melamine Laminated (HPM) sheets Edges protected with 2mm Thick Acrylic/Abs edging with SS Base. Color: Wooden  | 05      |  |  |
| 23       | Cafe Chair Color (as per Choice) Stackable Specification: Size: 30 W   20 D   40 H (Inches) Material: Seat and back in High Quality Plastic or wooden   | 20      |  |  |
| <b>B</b> | <b>RENOVATION OF WASHROOMS</b>  |         |  |  |
| 1        | Supply & <b>construction</b> (06x4) of New washroom with all standard accessories (Mixture, Muslim shower, vinyl Flooring, Master Tiles or Equivalent, Vanity Porta or equivalent, Commode Porta or equivalent, Taps Faisal, Master, Porta or equivalent, Lighting, Instant Geyser fitting, Mirror, | Nos 02  |  |  |





|   |   |                 |  |  |
|---|---|-----------------|--|--|
|   | Masonry, plumber and Paint work) walls tiles up to the roof.  |                 |  |  |
| 2 | Supply and fix casted grating, chromium plated, 150mm x 150mm<br>Supply and fix Towel rail, chromium plated, single rod, any pattern shape and size, Pak made, with plugs screws etc., fixed to concrete, brick, stone or wood work<br>Supply and fix UPVC Soil and waste pipe complete with plain end and solvent cement joint as specified<br>Supply & Fixation of PPR Pipe (poly propylene random) with all fittings i.e. socket bend tee elbow where required<br>25, 32, 40mm PPR Pipes for external work including special | 02<br>washrooms |  |  |
| 3 | Supply and fix water closet apparatus (Porta/Master/Faisal)European pattern, complete (Coupled Set) comprising closet, 13 liters flushing cistern glazed in light color seat cover complete set (IFO Pattern or equivalent width not less than 380mm) fixed to concrete brick stone or wood work best quality   | Nos 08          |  |  |
| 4 | Supply and fix Double Bib Cock (Porta/Master/Faisal)  | Nos 08          |  |  |
| 5 | Supply and fix Muslim Shower (Porta/Master/Faisal)  | Nos 08          |  |  |
| 6 | Supply and fix Tee Stop Cock (Porta/Master/Faisal)  | Nos 08          |  |  |
| 7 | Supply and fix Toilet paper holder any shape, pattern and size, Pak Made, complete with plugs and screws etc., fixed to concrete, brick, stone or wood work   | Nos 08          |  |  |
| 8 | Supply and fix soap/sponge tray any shape, pattern and size, Pak Made, complete with plugs and screws etc., fixed to concrete, brick, stone or wood work  | Nos 08          |  |  |



|          |   |           |  |  |
|----------|---|-----------|--|--|
| 9        | Supply & Installation of water Geyser complete in all aspect 60 liters capacity (Super Asia, Canon)   | Nos 02    |  |  |
| <b>C</b> | <b>KITCHEN FITTING/FIXTURES</b>   |           |  |  |
| 1        | Providing and fixing of Kitchen counter with sink 4x4, kitchen cabinets and counter marble 6x2 and complete in all respect  | Job 01    |  |  |
| 2        | MASONRY: Providing and laying 4.5" thick block masonry using machine made solid block, laid in mortar 1:6 with curing racking out the joints also using expanded Metal at every corner, complete in all respect | 26Sqft    |  |  |
| 3        | PLASTER: 1/2" plaster on existing walls and ceiling, as and where required  | 26Sqft    |  |  |
| 4        | S/F Kitchen Sink i/c Mixer and Wall Cabinet etc complete  | 30Sqft    |  |  |
| <b>D</b> | <b>ELECTRICAL WORKS</b>   |           |  |  |
| 1        | 13 AMP Clipsal two gunge socket with back box for work stations (Size 6x6)  | Pieces 90 |  |  |
| 2        | 13 AMP Clipsal single gunge socket with back box for work stations (Size 3x3)   | Pieces 90 |  |  |
| 3        | Pakistan cable 7/29 (2.5 mm) Red  | Roll 09   |  |  |
| 4        | Pakistan cable 7/29 (2.5 mm) Yellow   | Roll 09   |  |  |
| 5        | Pakistan cable 7/29 (2.5 mm) Blue   | Roll 09   |  |  |
| 6        | Pakistan cable 7/29 (2.5 mm) Black for neutral  | Roll 09   |  |  |
| 7        | Pakistan cable 7/29 (2.5 mm) Green for Earth  | Roll 09   |  |  |
| 8        | Pakistan Cable 4-Core 25 mm for UPS and Raw power distribution DBs  | Meter 150 |  |  |



|    |  |           |  |  |
|----|--|-----------|--|--|
| 9  | Pakistan Cable Single-Core 10 mm for Earth   | Meter 150 |  |  |
| 10 | <p>Supply, install and connect the following Wall mounted DB's 2x2 feet of 16 SWG sheet with 20% space for future requirement with MCB and CB (of Schneider/Terasaki/ABB) and all mounting accessories. UPS distribution boards concealed type or to be installed on wall, made of 16 SWG M.T. sheet degreased and dedusted, zinc phosphate, finished with electro static powder coating of 15 micron thickness sheet with hinged door, handle, catcher, earthing bar and neutral link with necessary holes, nuts, bolts, washers, earthing of DB door with buried copper internal wiring , PVC cable glands for incoming and outgoing wires/cables, earthing bar with terminals designation label engraved on plastic sheet of appropriate size to be pasted on the front side of DB, 3-Phase indication lamps of color red, yellow, blue (LED Type) molded case circuit breaker with overload and short circuit protection (MCCB) to be installed on the incoming side, lcs not less than 10 KA , and for miniature circuit breakers lcu 10 KA,</p> <ul style="list-style-type: none"> <li>· Schneider 100 AMP 4-Pole MCCB (10 KA Rating ) both thermal and magnetic adjustable setting- 1 Breaker.</li> <li>· Schneider 1-Pole 10 AMP MCB – 20 Breakers</li> <li>· Schneider 1-Pole 16 AMP MCB -10 Breakers</li> <li>· 3-Phase indication lights</li> </ul> | No 02     |  |  |



|    |  |                |  |  |
|----|--|----------------|--|--|
|    | 1-Digital Voltmeter +Voltmeter selector switch   |                |  |  |
| 11 | Schneider 100 AMP 4-Pole MCCB (10 KA Rating) both thermal and magnetic adjustable setting- 1 Breaker for existing DBs  | No 02          |  |  |
| 12 | Schneider 1-Pole 16 AMP MCB for existing DBs   | Breakers<br>20 |  |  |
| 13 | Schneider 1-Pole 20 AMP MCB for existing DBs   | Breakers<br>20 |  |  |
| 14 | Supply, install and connect the following Cable tray for power, SITC of 1.6 mm thick GI Perforated type cable Trays of cable tray shall be fixed to the ceiling/ with roof top suitable size of GI clamp, appropriate dia threaded rod & thick GI slotted 'C' channel Patti OR suitable size of MS angle support (MS support to be painted with two coats of red oxide & two coats of enamelled paint). (Tray Size Width 09-inch x Hight 4 inch) | 420Rft         |  |  |
| 15 | Supply, install and connect the following Cable tray for Network, SITC of 1.6 mm thick GI Perforated type cable Trays of cable tray shall be fixed to the ceiling/ roof top with suitable size of GI clamp, appropriate dia threaded rod, thick GI slotted 'C' channel Patti OR suitable size of MS angle support (MS support to be painted with two coats of red oxide & two coats of enameled paint). (Tray Size Width 09-inch x Hight 4 inch) | 420Rft         |  |  |
| 16 | DURA Cable Ducts 25x25 Color White   | 4 Dozen        |  |  |
| 17 | DURA Cable Ducts 25x16 Color White   | 4 Dozen        |  |  |



|          |  |                  |  |  |
|----------|--|------------------|--|--|
| 18       | DURA Cable Ducts 40x40 Color White   | 4 Dozen          |  |  |
| 19       | PVC Flexible pipe size ½ inch White  | 15 Meter         |  |  |
| 20       | PVC Flexible pipe size 1-inch White  | 15 Meter         |  |  |
| 21       | PVC Flexible pipe size 1- ½ inch White   | 15 Meter         |  |  |
| 22       | PVC Flexible pipe size 2 inch White  | 05 Meter         |  |  |
| 23       | Osaka tape, Red, Yellow, Blue, black Each  | 24 pieces each   |  |  |
| 24       | Rawal bolt 10 mm,  | 10 x Rawal Bolts |  |  |
| 25       | Rawal Plug   | 50-Packet        |  |  |
| 26       | Gypsin Screw ½"-Inch   | 10-Boxes         |  |  |
| 27       | Gypsin Screw 1"-Inch   | 10-Boxes         |  |  |
| 28       | Gypsin Screw 1.½ "-Inch  | 10-Boxes         |  |  |
| 29       | RJ45 Connectors with jackets   | 06 Boxes         |  |  |
| 30       | Cable Tie 8 "Inch  | 10-Packet        |  |  |
| 31       | Cable Tie 12 "Inch   | 10-Packet        |  |  |
| 32       | Hacksaw Blade  | 6                |  |  |
| 33       | Permanent Marker (Black)   | 2                |  |  |
| 34       | Paper Tape for labeling  | 2                |  |  |
| 35       | Knife cutter   | 2                |  |  |
| 36       | Exhaust Fans   | 2                |  |  |
| <b>E</b> | <b>Network Items Required</b>  |                  |  |  |
| 1        | Ethernet cat-6 solid insulated copper cable (Brand: <b>Schneider/ Corning</b> )  | 9-Roll           |  |  |
| 2        | For Network Points 1 Gang Shuttered Cat 6 Data Outlet Clipsal/ Corning 3x3 along with backbox & face plate(Brand: Clipsal) | 50 Pieces        |  |  |



|          |  |            |  |  |
|----------|--|------------|--|--|
| 3        | For Network Points 2 Gang Shuttered Cat 6 Data Outlet Clipsal/ Corning 3x3 along with backbox & face plate(Brand: Clipsal) | 50 Pieces  |  |  |
| 4        | Clipsal / Corning CAT-6 I/O's for RJ45 Connector (Brand: Clipsal/ Corning )  | 180 Pieces |  |  |
| 5        | Rj 45 Connector with Jacket  | 02 Boxes   |  |  |
| 6        | Patch card cat 6 1 Meter length  | 70 pieces  |  |  |
| 7        | 4U Network Rack with cooling fan along with cable management.  | 2          |  |  |
| <b>F</b> | <b>FIRE EXTINGUISHERS</b>  |            |  |  |
| 1        | Supply and fixing of Fire Extinguisher Cylinders 6Kg (8 DCP, 8 CO2)  | 16 Nos     |  |  |
| <b>G</b> | <b>Access Code Entry System</b>  |            |  |  |
| 1        | Access code entry locks as per the direction of the client   | 01 Nos     |  |  |
| 2        | Access code Entry software   | 01 Nos     |  |  |
| <b>H</b> | <b>LEDs (With Accessories)</b>   |            |  |  |
| 1        | Provision & fixing of 43" LCD TV (Samsung or equivalent)   | 06 Nos     |  |  |
| 2        | Provision & fixing of 55" LCD TV (Samsung or equivalent)   | 03 Nos     |  |  |
| 3        | Steel Planters   | 30         |  |  |

**Grand Total (in Figures) :** \_\_\_\_\_

**Grand Total (in Words):** \_\_\_\_\_

***\*Quantities may vary at the time of execution of works, as per requirements of PRAL. Payment shall be made as per the actual number of units installed.***



**Grand Total (Item A + B + C + D + E + F + G + H) :**

**Grand Total (in Figures) :** \_\_\_\_\_

**Note:**

1. Responsibility to include all and correct taxes is that of the bidders.
2. Prices should be in Pak Rupee only.
3. The quantity of items or services may be increased or decreased at PRAL's sole discretion based on operational requirements at the time of the contract award.
4. Payments will be made based on actual utilization of the items/services.

**Business Award:**

Business will be awarded based on the following

- Technical Component (TC) = Total Technical Evaluation Score
- Financial Component (FC) = Total Value of the bid (A+B+C+D+E+F+G+H) in PKR (inclusive of all applicable taxes)
- Combined Evaluation Score = 70% x (TC) + 30% x (FC)

**Authorized Signatory**

**Authorized Signatory**

Name \_\_\_\_\_

Designation \_\_\_\_\_

Signature \_\_\_\_\_

Stamp \_\_\_\_\_

Date \_\_\_\_\_



### Annex-G (Penalty Clauses & Payment Terms)

1. Any delay in delivery of Goods/Services as per the time frame mentioned in the bidding document will be subject to a penalty @1% per day, up to maximum 10% of the total cost/value.
2. Upon successful completion of each deliverable as per the milestones outlined below, PRAL's Administration Department will inspect and verify the quality & quantity of work supplied by the bidder in accordance with the specifications and design mentioned in the bidding document. Upon satisfactory inspection, a completion certificate will be issued, and payment will be processed within 30 days after the submission of the invoice.
3. No advance payment will be provided; however, running payments will be made to the successful bidder as per the following schedule, subject to verification and acknowledgment by the Administration Department:
  - **Phase A:** Supply & fixation of wooden and glass partitions.
  - **Phase B:** Supply & fixation of furniture and fixtures.
  - **Phase C:** Supply & fixation of flooring and false ceiling.
  - **Final Payment:** Upon full project completion.

**All payments will be made in PKR, after deducting all applicable taxes. Additionally, 10% of the invoiced amount will be withheld in lieu of bank guarantee.**

### Annex – H (Declaration)

I, \_\_\_\_\_ hereby declare that:

- all the information provided in the technical proposal is correct in all manners and respects.
- and I am duly authorized by the Governing body/Board/Management to submit this proposal on behalf of "[Click here and type the name of organization]"

|                   |  |
|-------------------|--|
| Name: -           |  |
| Designation: -    |  |
| Signatures: -     |  |
| Date and Place: - |  |







**Annex – I (Cover Letter)**

[Firm letterhead]

[Date]

To

Chief Executive Officer

[Address mentioned in Guidelines]

**Re:** Technical Proposal in respect of [Insert title of assignment]

Dear Sir,

We offer **Provisioning of Electrical & Networking Items, Furniture & Fixture And Renovation Services on turnkey basis at PRAL office located at 2<sup>nd</sup> Floor, Plot # 266-B, Street # 9, Sector I-9/3, Islamabad** in accordance with your tender for Proposal dated [Insert Date of tender advertised]. We hereby submit our technical Proposal including the required documents in a sealed envelope.

We hereby declare that all the information and statements made in these proposals are true and accept that any misinterpretation contained therein may lead to our disqualification. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations. We undertake that we will initiate the delivery of services as per the client's request if our proposal is accepted. We understand that you are not bound to accept any or all proposals you receive.

Thank you.

Yours sincerely,

Signature

Name and title of signatory: